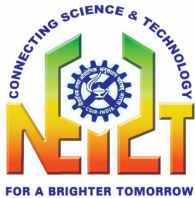


NORTH-EAST INSTITUTE OF SCIENCE AND TECHNOLOGY::JORHAT

(Formerly Regional Research Laboratory, Jorhat)

**(A Constituent Establishment of Council of
Scientific & Industrial Research, New Delhi)**

An ISO 9001 : 2000 Certified Organization



NOTICE INVITING TENDERS

Advt. No. NEIST/NIT/01/Pharmacy/2009

North-East Institute of Science and Technology (NEIST), Jorhat maintains a Clinical Center for the health care of its staff, pensioners and their family members, who are approx. 5000 in number. The clinical center is served by 3 regular Medical doctors, assisted by other paramedical staffs. The center is reasonably equipped with Pathological & Biochemical test facilities. Annually the clinical center provides medicines worth Rs. 30-40 lakhs. In order to make the medicines available readily/at the shortest time to the patients at the clinical center, NEIST proposes to open a Pharmacy in the Clinical center premises by interested parties.

Sealed Tenders are invited from the Registered Pharmacies to open a Pharmacy in the Clinical Center of NEIST, Jorhat to supply medicines to employees/Pensioners and their dependant family members based on the prescriptions of our Doctors on the following terms and conditions.

1. The firm/tenderer should keep, in consultation with Doctors, good stock of medicines in the rooms allotted to them free of cost (excluding electricity charges) in the NEIST Clinical Centre to supply the medicines to the employees / pensioners and their dependant family members.
2. Should be in a position to supply the medicines not in stock at least within 24 hours of submission of prescription.
3. Should post a qualified Pharmacist with a provision of appropriate reliever for distribution of medicines and managing the counter.
4. Should prepare prescription wise bills for each patient and submit a consolidated Bill duly certified by the Doctor for payment on fortnightly/monthly basis.
5. The bill will be cleared and payment will be made by the office within 15 days from the date of submission of bills after deducting the dues, if any, to this office.

6. The medicines supplied should have a minimum period of expiry beyond 2 years.
7. Should supply medicines from reputed brands & manufacturers only.
8. Should supply the medicines at Govt. Hospital Supply Rate or give appropriate rebate, wherever applicable.
9. The tenderers must have experience of maintaining and setting up of a Pharmacy outside their office.
10. The firms who are handling annual sales of Rs. 20 lakhs or more only need respond.

The last date of submission of offer is on 29.12.2009 at 12.30 P.M. and opening at 2.30 P.M. on the same day. The tenderers are also requested to submit their full details such as, PAN, TAN etc. and the last three years financial statement, the name of their bankers etc. along with copies of authorization letter of as many as manufacturing companies.

The sealed offer accompanied by refundable Earnest Money Deposit of Rs.5,000.00 (Rupees five thousand) only either in the form of A/C payee Demand Draft from Scheduled Bank drawn in favour of the Director, NEIST, Jorhat payable at Jorhat in a separate envelope duly super scribed or e-payment directly to the NEIST Bank Account (Bank details – (1) Name of the Bank – State Bank of India (2) Branch – RRL Jorhat Branch (3) Place – Jorhat (4) IFSC Code – SBIN0005604 (5) MICR Code – 785002007 (6) NEIST Account – DIRECTOR NEIST (7) Account No. – 00000030266871392) and submit the proof of deposit will be received on or before 29.12.2009 upto 12.30 P.M. in the Security Office of NEIST, Jorhat (Gate No. 2) will be received along with the tender. The selected bidder/tenderer shall have to deposit Security of Rs. 30,000.00 only in the form of Bank Guarantee at the time of execution of the Agreement. The BG will be refunded after two months from the date of expiry of the Agreement. This arrangement is initially for a period of 1(one) year from the date of opening of the Pharmacy at NEIST Clinical Center and may be extended for further period on the same terms and conditions depending upon the satisfactory performance and approval of the Competent Authority.

The Director, North-East Institute of Science and Technology, Jorhat reserves the right to accept or reject any or all the tenders without assigning any reason thereto.

Controller of Administration.