



All Communication to be addressed
to the Director, NEIST.
With Attn: Stores & Purchase Officer

Tel; 0376 – 2372710 Fax: 2372921
Email: spopur@rrl.jorhat.res.in

NORTH-EAST INSTITUTE OF SCIENCE AND TECHNOLOGY
(Formerly Regional Research Laboratory)
(Council of Scientific & Industrial Research)
JORHAT-785 006, ASSAM, INDIA

BY COURIER SERVICE / FAX

File No.1(PEQ)/414/10-11/PUR/T-77dated16.12.2010

Date

**Note: Please send your quotation in sealed cover on or before 05.01.2011 up to 2.30 P M
and Opened on 05.01.2011 at 3.00 P M.**

M/s.

Dear Sirs,

Kindly arrange to send your offer in a SEALED COVER immediately quoting this office file reference to the terms & conditions overleaf:

Sl. No.	Description of Stores	Qty.
1	Toe Humidier Machine: With two stations, Pre boiler and main boiler having 304 grade S.S tank; must have S.S over head water tank; Temperature Controlled, Direct Injection of water to the mould, timer controlled system for contact time; For super heating of steam, must have separate heaters in S.S. chamber; power: 4 to 5 kW; machine should run in 440 V, 3Ph Supply; with all accessories.	1 No.
2	Heel Humidifier Machine: With Pre boiler and main boiler having 304 grade S.S tank; must have S.S over head water tank; for super heating of steam, must have separate heaters in S.S. chamber; power: 4 to 5 kW; machine should run in 440V , 3Ph supply; with all accessories.	1 No.
3	Toe Puff Attaching Machine: With Double Station; with pneumatic cylinder for upper holding; with digital temperature controller in mould for fusion as per article; with pressure regulator for lubricator; with timer for selection of fusion time; power: 1 to 1.5 kW, complete with electric panel; production: 80-100 pairs/hr; machine should run in 440V, 3Ph supply; with all accessories.	1 No.
4	Heat Reactivator (Pneumatic) Machine: With Manual Turn Table for keeping sole double station; with temperature controller for reactivation; with digital timer controller for reactivation; power 4 to 5 kW; production: 80 – 100 pairs/hr; machine should run in 440V, 3Ph Supply; with all accessories (like Air Compressor for Pneumatic Operation etc.)	1 No.

Thanking you,

Yours faithfully,

STORES & PURCHASE OFFICER
P T O

TERMS & CONDITIONS FOR TENDERS

1. We are prepared to consider offer of indigenous manufacture or of foreign make available from ready stock. Any offer to supply on forward Delivery Basis under supplier's own import quote license will also be considered. In such a case indicate ICT No. Name and address of foreign principals.
2. The price quoted should be as indicated as per one of the clauses given below. F.O.R destination by passenger/goods Train/Lorry service. FO.R dispatching station (name of station.) plus estimated freight charges free delivery at our Stores of the NEIST, JORHAT.
3. Prices are required to be quoted in units indicated in the inquiry, when quotations are given in terms of other units relationship between two sets of units should be furnished. Quantity discount's if any should also be indicated.
4. Your rates should include packing and forwarding charges in case of F.O.R station of despatch. Insurance should be arranged for the goods against all risks on warehouse-to-warehouse basis (Local suppliers should quote for delivery at the stores of the NEIST, JORHAT).
5. Your offer should be valid for sixty days from the date of opening of the Quotations. No revision in price will be allowed after accepting the quotation.
6. The full rate of Sales Tax should be clearly indicated wherever chargeable. This office is not eligible to issue "C" or "D" forms.
7. This office is exempted from paying excise duty (Notification No. 10/97 refers). Hence please quote your rates without Excise duty. Necessary Excise duty exemption certificate will be sent along with the order.
8. Specific mention should be made about the delivery period required. THE DELIVERY TIME WILL HAVE TO BE STRICTLY ADHERED TO INCASE AN ORDER IS PLACED against your offer.
9. In case any of the items required are available on DGS&D rate contract then please quote D.G.S & D rate, the contract references and also send a copy of the RATE CONTRACT.
10. The quotation should be duly signed by an authorized person of the firm. The name and status of the signatory should be clearly indicated. UNSIGNED QUOTATIONS WILL NOT BE CONSIDERED.
11. The quotations are to be enclosed in double cover. The inner cover should be SEALED WITH WAX AND SUPERSCRIBED as per subject mentioned above. The outer cover should bear enquiry No. and date, last date of submission and due date and time of opening the tender. Quotation delivered personally should be put in the tender box kept in NEIST main Gate No. 2
12. In case of equipment kindly let us know the organizations to whom you have supplied the same in the recent past.
13. Payment: Unless otherwise agreed payments will be made directly to the supplier(s) by e-payment [Please provide all bank details like Account Number, Branch Code Number etc. for E-PAYMENT] within 30 days receipt of the stores in good conditions and bill in order

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14. The right of acceptance of the quotation will rest with the Director, NEIST, JORHAT who does not bind himself to accept the lowest quotation and reserves the right to reject or partially accept any or all the quotations received, without assigning any reason.
15. Tender containing erasure or alterations should be countersigned.
16. You shall indicate in the quotation the name of your Bankers and permanent Sales-Tax Account Number.
17. All disputes arising out of this shall be referred to the sole arbitration of the Director, NEIST, JORHAT and his award shall be final and binding on the parties to the dispute. The venue of arbitration shall be JORHAT. All suits in respect of this shall lie in courts of JORHAT jurisdiction.
18. Tender's conditions (Printed on the reverse), if any, or otherwise sent along with the tender shall not be binding on us.
19. Conditional tenders would be rejected outright.
20. The quotations are liable to be rejected if any of the above conditions are not complied with.

STORES & PURCHASE OFFICER