



All Communication to be addressed  
to the Director, NEIST.  
With Attn: Stores & Purchase Officer

Tel; 0376 – 2372710 Fax: 2372921  
Email: [spopur@rrljjorhat.res.in](mailto:spopur@rrljjorhat.res.in)

**NORTH-EAST INSTITUTE OF SCIENCE AND TECHNOLOGY**  
**(Formerly Regional Research Laboratory)**  
**(Council of Scientific & Industrial Research)**  
**JORHAT-785 006, ASSAM, INDIA**

**BY COURIER SERVICE**

File No.1(PEQ)/396/10-11/PUR/T- 76 Date 16.12.2010

**Note: Please send your quotation in sealed cover on or before 05.01.2011 up to 2.30 P M and Opened on 05.01.2011 at 3.00 P M.**

M/s.

Dear Sirs,

Kindly arrange to send your offer in a SEALED COVER immediately quoting this office file reference to the terms & conditions overleaf:

Sl. No.	Description of Stores	Quantity
1	<b>Laboratory Scale Extractor:</b>	1 No.
<b>Specifications:</b> High pressure with both static and dynamic extraction phases. Automatic programmable microprocessor control process parameter like loaded volume of solvent, number of cycles, time, pressure and temperature. Twin piston to generate pressure in the vessel and for solvent percolation with safety alarm Vessel. Volume: 2 liters approx. Construction material: SS 316 or any other suitable material for food processing work-in both acid and alkaline media. Maximum pressure 8-10 Bar approx. Power: Single phase, 200-240 V, 50 Hz. Temperature from room temperature to maximum of 100° C approx. Number of Cycles is programmable while using in static phase as per requirement with maximum cycle 4 Nos. Number of Phase 2 Nos. (Solid-Liquid). Suitable provision for data logging system with inter phase.		

Thanking you,

Yours faithfully,

**STORES & PURCHASE OFFICER**

**Enq. No. 1(PEQ)/396/10-11/PUR/T- 76 Date 16.12.2010**

**TERMS & CONDITIONS FOR TENDERS**

1. We are prepared to consider offer of indigenous manufacture or of foreign make available from ready stock. Any offer to supply on forward Delivery Basis under supplier's own import quote license will also be considered. In such a case indicate ICT No. Name and address of foreign principals.
2. The price quoted should be as indicated as per one of the clauses given below. F.O.R destination by passenger/goods Train/Lorry service. FO.R dispatching station (name of station.) plus estimated freight charges free delivery at our Stores of the NEIST, JORHAT.
3. Prices are required to be quoted in units indicated in the inquiry, when quotations are given in terms of other units relationship between two sets of units should be furnished. Quantity discount's if any should also be indicated.
4. Your rates should include packing and forwarding charges in case of F.O.R station of dispatch. Insurance should be arranged for the goods against all risks on warehouse-to-warehouse basis (Local suppliers should quote for delivery at the stores of the NEIST, JORHAT).
5. Your offer should be valid for sixty days from the date of opening of the Quotations. No revision in price will be allowed after accepting the quotation.
6. The full rate of Sales Tax should be clearly indicated wherever chargeable. This office is not eligible to issue "C" or "D" forms.
7. This office is exempted from paying excise duty (Notification No. 10/97 refers). Hence please quote your rates without Excise duty. Necessary Excise duty exemption certificate will be sent along with the order.
8. Specific mention should be made about the delivery period required. THE DELIVERY TIME WILL HAVE TO BE STRICTLY ADHERED TO INCASE AN ORDER IS PLACED against your offer.
9. In case any of the items required are available on DGS&D rate contract then please quote D.G.S & D rate, the contract references and also send a copy of the RATE CONTRACT.
10. The quotation should be duly signed by an authorized person of the firm. The name and status of the signatory should be clearly indicated. UNSIGNED QUOTATIONS WILL NOT BE CONSIDERED.
11. The quotations are to be enclosed in double cover. The inner cover should be SEALED WITH WAX AND SUPERSCRIBED as per subject mentioned above. The outer cover should bear enquiry No. and date, last date of submission and due date and time of opening the tender. Quotation delivered personally should be put in the tender box kept in the office of Stores & Purchase Officer, NEIST, JORHAT.
12. In case of equipment kindly let us know the organizations to whom you have supplied the same in the recent past.

**P T O**

**Enq. No. 1(PEQ)/396/10-11/PUR/T- 76 date 16.12.2010**

13. Payment: Unless otherwise agreed payments will be made directly to the supplier(s) by e-payment [Please provide all bank details like Account Number, Branch Code Number etc. for E-PAYMENT] within 30 days receipt of the stores in good conditions and bill in order
14. The right of acceptance of the quotation will rest with the Director, NEIST, JORHAT who does not bind himself to accept the lowest quotation and reserves the right to reject or partially accept any or all the quotations received, without assigning any reason.
15. Tender containing erasure or alterations should be countersigned.
16. You shall indicate in the quotation the name of your Bankers and permanent Sales-Tax Account Number.
17. All disputes arising out of this shall be referred to the sole arbitration of the Director, NEIST, JORHAT and his award shall be final and binding on the parties to the dispute. The venue of arbitration shall be JORHAT. All suits in respect of this shall lie in courts of JORHAT jurisdiction.
18. Tender's conditions (Printed on the reverse), if any, or otherwise sent along with the tender shall not be binding on us.
19. Conditional tenders would be rejected outright.
20. The quotations are liable to be rejected if any of the above conditions are not complied with.

**STORES & PURCHASE OFFICER**